

STATEMENT OF UNDERSTANDING FOR TELEPHONE CONFERENCES

I prefer face-to-face meetings rather than phone calls. However, there are some circumstances in which I will schedule telephone conferences if I determine that it is in the best interest of my client. I will schedule telephone conferences only if I have already established a professional relationship with a client. If you and I agree to schedule telephone conferencing or consultations, I will review my policies with you prior to the initiation of the telephone call.

If you wish for me to schedule a telephone conference call, I will usually schedule the call in a forty-five- (45-) minute block of appointment time. Most of my conference calls are scheduled for forty-five (45) minutes, although some calls may be longer or shorter than forty-five (45) minutes. Because telephone conferences require me to take time from my schedule, I charge for telephone time at the same hourly rate I charge for sessions. Telephone calls are charged on a prorated hourly basis, and there is a minimum charge of one-fourth ($\frac{1}{4}$) hour for consultation. I charge a minimum of fifteen (15) minutes for telephone calls conducted for the purpose of consultation, case conferencing, or crisis intervention. Please be aware that telephone conferences are not covered by most health insurance plans.

STATEMENT OF UNDERSTANDING AND AGREEMENT

I have been informed in *advance* by my psychologist that I am financially responsible for paying for telephone calls conducted for the purpose of consultation, case conferencing, or crisis intervention.

Client's Signature

Date

Practitioner's Signature

Date

Guarantor's Signature

Date